



KANSAS WIC POLICY MEMORANDUM
KANSAS-WIC-P-2013-1

TO: Parent and Sub-Agencies

FROM: Dave Thomason
Nutrition & WIC Services Director

DATE: December 19, 2012

RE: PPM – Revisions to FCI: 02.01.01 – Infant Food Packages – Breastfeeding
Infants and FCI: 02.01.05 – Infant Food Packages-Special Formula

PPM – Revisions to FCI: 02.06.00 – Direct Shipments of Specialized Formulas,
FCI: 02.02.01 – Child Food Packages-Special Formulas and FCI: 02.01.05 –
Infant Food Packages-Special Formulas

PPM Revision to ADM: 06.00.00 – Voter Registration

**PPM – Revision to FCI: 02.01.01 – Infant Food Packages – Breastfeeding Infants and FCI:
02.01.05 – Infant Food Packages-Special Formula**

Policy Memo P-2012-9 included the change to FCI: 02.01.01 to no longer allow any formula for a breastfed infant less than 1 month old. The procedure went on to state that mothers of infants less than 30 days old who request any formula and receive it from WIC will be considered postpartum (not breastfeeding). While the revised policy and information went out in September no corresponding changes were in the KWIC system to enforce the new policy.

After the policy was released, the SA received several questions about the impact of this change on breastfeeding statistics and reports, breast pump issuance and risk factor assignment for the mother. After considering the comments from various LA's, the SA decided to revise the policy again. Formula is still not allowed for a breastfed infant under 1 month of age, but now instead of changing the mother to postpartum (not breastfeeding) the mother will be considered limited breastfeeding. That way they will still be counted in breastfeeding statistics and eligible for a breast pump as appropriate. Policy FCI:02.01.05 – Infant Food Packages-Special Formula has also been revised to reflect this change. The policy revisions are effective January 1, 2013.

The newly revised policy includes expanded guidelines for providing powdered formula to breastfeeding infants that include talking points to use when formula is requested. A copy of the guidelines are also attached to this P-Memo. The revised policy also **requires** that if formula is

issued to an infant under 1 month of age (Limited Breastfeeding food package) only 1 month's worth of checks can be issued. Within 1 month, the breastfeeding mother and her baby should be scheduled for an individual nutrition education appointment and the breastfeeding status and formula intake assessed before issuing more checks for the Dyad. If breastfeeding is going well, this appointment is an opportunity to encourage a change to exclusive breastfeeding.

To support this policy, effective January 1, 2013, all formula except Human Milk Fortifier will be removed from food package 1a-Mostly BF. If there is a legitimate medical need for a different special formula, contact the SA and it will be added to the food package. The Breastfeeding Status of "Limited" will need to be selected on the Infant's Health Interview window in KWIC before any other formula will be available for an infant under 1 month of age. The only difference between Food Package 1a-Limited Breastfed and Food Package 1a-Formula Fed is that the Formula Fed food package contains concentrated liquid and ready-to-use formulas.

ACTION REQUIRED: All staff should review the revised policy and Guidelines for Providing Powdered Formula to Breastfeeding Infants before the January 1, 2013 implementation date. Consider having a group discussion at a staff meeting to ensure all staff members are clear about implementation of this policy.

PPM – Revisions to FCI: 02.06.00 – Direct Shipments of Specialized Formulas, FCI: 02.02.01 – Child Food Packages-Special Formulas and FCI: 02.01.05 – Infant Food Packages-Special Formulas

Effective January 1, 2013, the Kansas WIC Program will add select Abbott products to the list of special formulas that will be sent directly to the local agency to be issued in place of checks. WIC checks should still be issued for all other supplemental foods issued for the client. Clinics with clients receiving these products have already been contacted and provided with more detailed instructions.

The products being added to this policy are:

- Calcilo XD
- Pediasure Enteral RTF
- PediaSure Peptide 1.0
- PediaSure Peptide 1.5
- RCF concentrated liquid

Policies FCI:02.02.01 – Child Food Packages-Special Formula and FCI: 02.01.05-Infant Food Packages-Special Formula have also been revised to reflect this change.

ACTION REQUIRED: Notify all staff members of this change. Contact Sandy Perkins at 785-296-1323 or sperkins@kdheks.gov if you get a new request for any formula or medical food that falls under the "direct ship" policy.

PPM Revision to ADM: 06.00.00 – Voter Registration

One of the requirements of the 2011 Secure and Fair Elections (SAFE) Act is that, beginning January 1, 2013, each person applying for voter registration for the first time in Kansas is required to provide evidence of U.S. citizenship. This requires a change to our current policy and procedures.

The application form will also change. However, the revised form has not been sent out yet. Continue to use the existing forms until we can send out the revised ones. If you should be short on existing supplies, you may order from our office. Do not order more than you think you can use for 2 months, so you will have fewer to dispose of once the new stock is issued.

We are including 2 forms needed to implement the revised policy: the “Agency Declination Form” has been re-titled as “Agency Declaration Form”, and; the new “Notice to Applicant” handout. Copy these forms as needed until they are added to the “Forms/Administrative Materials” section of the “Local Agency Resources.”

Action Required: Notify all staff of the upcoming changes. Be prepared to implement changes on January 2, 2013.

If you have any questions regarding this memo, please contact the state staff member assigned to your agency.